



159 NO. /AOIO/MINTP/CIPM-TCRI/ CCCM-AI/2019 OF 09 DEC 2019
OPEN INTERNATIONAL INVITATION TO TENDER
IN EMERGENCY PROCEDURE FOR THE CONDUCT OF TECHNICAL STUDIES
IN VIEW OF THE REHABILITATION/RESTORATION OF THE BENOUE
WATERWAY BETWEEN LAGDO AND THE NIGERIAN BORDER (NORTH
REGION).

FINANCING: MINTP PIB, 2019 FINANCIAL YEAR ET SEQ.,

The Minister of Public Works, Project Owner, hereby issues on behalf of the Republic of Cameroon, an Open International Invitation to Tender for the execution of the above works.

1. **Purpose of the Invitation to Tender**

The purpose of this Invitation to Tender is to conduct technical studies in view of the rehabilitation/restoration of the Benoue waterway between Lagdo and the Nigerian Border (North Region).

2. **Allotment:**

The studies shall be tendered for in a single (01) lot as follows:

Region	Division	River/Road section	Time frame (months)	Estimated length (km)	Estimated Budget (incl. taxes)			Type of intervention
					2020	2021	2022	
North	Benoue	Waterway over Benoue between Lagdo and the Nigerian border.	18	67	98,000,000	200,000,000	169,000,000	Studies for the rehabilitation/restoration of the waterway
TOTAL					467,000,000			

3. **Scope of works**

The services to be provided under the contract concern the following tasks:

- ✓ conducting a technical feasibility study;
- ✓ conducting technical studies for the preliminary design summary (PDS);
- ✓ conducting technical studies for the detailed preliminary design (DPD);
- ✓ drafting the Tender Enquiry File for the execution of works as well as for the control and monitoring of the said works.

4. **Eligibility**

Participation in this Invitation to Tender shall be opened on equal conditions to all Cameroonian or foreign technical consulting firms governed by Cameroon law,

pursuant to Article 78, Paragraph 3 of Decree No. 2018/366 of 20 June 2018 on the Public Contracts Code.

5. Financing:

Services under this Invitation to Tender shall be financed by the Ministry of Public Works' Public Investment Budget, 2019 financial year et seq. The estimated cost is **four hundred and sixty-seven million (467,000,000) CFA Francs, all taxes included.**

6. Execution time frame

The execution time frame shall be **eighteen (18) calendar months**, with effect from the date of notification of the service order to start.

7. Consultation of Tender Documents

Tender documents may be consulted at the Department of Contracts, Tenders Unit, situated on the ground floor of KEANO Building, located behind the building hosting the Special Taxation Registration Unit (see Paved entrance) at Mvog Ada quarter.

8. Provisional guarantee (bid bond)

Tenders shall include a provisional guarantee (bid bond) issued in keeping with the model indicated in Tender Documents and delivered by banks or insurance companies authorised to issue bonds within the framework of Public Contracts. The amount of the said bond of which the length of validity is of 150 days is indicated in the table below:

Amount of the bid bond in CFAF
7,000,000

The provisional guarantee of unsuccessful tenderers shall be released automatically at most 30 days after the expiration of the tender-validity. That of the successful tenderer shall be released after the definitive guarantee shall have been constituted.

9. Acquisition of tender documents

Tender documents may be obtained at the Project Owner's services, Department of Contracts, Tenders Unit, situated on the ground floor of KEANO Building, located behind the building hosting the Special Taxation Registration Unit (see paved entrance in the Mvog Ada neighbourhood), Tel: 222 22 92 34, upon presentation of the receipt of payment into the Public Treasury of a non-refundable fee of **one hundred and eighty thousand (180,000) CFA F** for the purchase of tender documents.

Such receipt must bear the name of the technical consulting firm willing to participate in the Invitation to Tender.

10. Presentation of tenders

The tender constituent documents shall be presented in the following three volumes, enclosed in three envelopes:

➤ Envelope A containing administrative documents (Volume 1) and the technical offer (Volume 2), including one (1) original and six (6) copies, labelled as such, for each file;

➤ Envelope B containing the financial offer (Volume 3), including one (1) original and five (5) copies, labelled as such;

Envelope C containing a copy of the financial offer (sealed sample bid) which shall be transmitted for conservation to the body in charge of public contracts regulation, in accordance with Article 92 Paragraph 8 of Decree 2018/366 of 20 June 2018 on the Public Contracts Code.

N.B.: Envelope C containing a copy of the financial offer, drafted in English or in French, shall bear the following:

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REGION).**

**FINANCING: MINTP PIB, FINANCIAL YEAR 2019 ET SEQ,
LINE: 53 36 469 08 4415150 2036**

**“COPY OF SAMPLE FINANCIAL BID NOT TO BE OPENED AND TO BE
FORWARDED TO PCRA FOR CONSERVATION.”**

All constituent documents (envelopes A, B and C) shall be enclosed in a sealed outer envelope bearing only the subject of the Invitation to Tender.

The different documents of each offer shall be numbered in the order indicated in Tender Documents and separated by dividers of same colour other than white.

11. Submission of tenders

Drafted in English or French and in **septuplicate (7) including one (1) original and six (6) copies**, labelled as such, as well as the sample financial bid contained in envelope C, each tender shall be submitted, against a receipt, in a sealed envelope to the Department of Contracts, Tenders Unit, situated on the ground floor of KEANO Building, located behind the building hosting the Special Taxation Registration Unit (see paved entrance), at Mvog-Ada quarter, Tel: 222 22 92 34, no later than **17 JAN 2020** at **11 a.m.** It shall bear the following:

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**FINANCING: MINTP PUBLIC INVESTMENT BUDGET, FINANCIAL YEAR 2019
ET SEQ.**

"TO BE OPENED ONLY AT THE TENDER EVALUATION SESSION"

12. Opening of tenders

Tenders shall be opened in two stages.

Administrative and technical offers shall be opened on 17 JAN 2020 at noon by the Internal Tenders Board for Infrastructure Construction and Rehabilitation (CIPM-SPIAG) at the Ministry of Public Works, in their meeting room of a Construction Department at the Centre Regional Delegation of Public works, Yaounde.

Only tenderers may attend the opening session or have themselves represented by one duly mandated person of their choice with sound knowledge of their file.

At the end of the evaluation of administrative documents and technical proposals, financial offers shall be opened under same conditions, at a date to be communicated later to bidders whose administrative documents meet the requirements, and having satisfied to all eliminatory criterias of the offers technique.

13. Tender compliance

Tenders received after the submission deadline and those not respecting the separation mode of administrative documents from technical and financial offers shall be rejected.

Any bid not complying with the requirements of this Invitation to Tender and Tender Documents shall be rejected, This is particularly relevant in the absence of the bid bond established in keeping with the model indicated in Tender Documents and issued by a bank or an insurance company authorised to issue bonds within the framework of Public Contracts, valid for thirty (30) days, with effect from the expiration of the tender validity.

Lest they be rejected, shall be submitted only the originals or true copies of the relevant administrative documents, certified by the issuing service, in keeping with the requirements of the Special Tenders Regulation.

These administrative documents shall be valid for three (03) months and the validity deadline shall not expire before the Invitation to Tender launching date.

14. Tender evaluation criteria

14.1- Eliminatory criteria

a) Incomplete administrative file due to:

Absence of the original of the bid bond;

Absence or non compliance, after an extension of 48 hours after the opening of tenders, of at least one of the documents in the administrative file with the exception of the bid bond;

Absence of a financing capacity (available credit line) of **one hundred and forty million (140,000,000) CFA francs** issued by a financial institution approved by the Minister in charge of Finance;

b) **Technical proposal:**

➤ **Incomplete technical offer due to the absence of the following:**

- the methodological note (comments, remarks and suggestions on TORs, the methodology and the work programme proposed for carrying out the mission, the site visit report, resource mobilization planning and activity schedule);
- formal declaration attesting that the bidder did not abandon a contract over the past three years and that he is not on the list of failing companies drawn by the Ministry of Public contracts (MINMAP);
- a Head of Mission not meeting the general qualification and experience requirements under the Special Tenders Regulation (RPAO);
- the attestation of site visit formally signed by the tenderer;
- the documented report of site visit formally signed by the tenderer;

➤ **Not having at least 60% of supervisory staff of Cameroonian nationality.**

➤ **Not having obtained a technical mark of 70/100 at least.**

c) **Financial offer:**

➤ **Incomplete financial offer due to the absence of one the following required elements:**

- Signed and stamped bid;
- The unit price schedule initialled on every page, signed and stamped on the last page;
- Dated signed and stamped quantitative details and cost estimates, indicating the amounts net and inclusive of all taxes;
- The unit price sub-detail initialled on every page.

➤ **Omission of a quantified price (BPU, DQE and sub-detail of prices) in the financial offer.**

d) **False declaration, forged/ unauthentic or scanned documents;**

14.2- Essential criteria

The technical proposals shall be evaluated according to the following essential criteria:

- 1) Supervisory staff proposed by the Technical Consulting Firm, other than the proposed Head of Mission: **55 points**;
- 2) The references of the Technical Consulting Firm (over the past ten years): **30 points**.
- 3) Logistics, technical resources and equipment to be mobilized by the Technical Consulting Firm: **15 points**;
- 4) The requisite minimal Technical note is of 70/100.

Only the financial offers of the tenderers whose offer shall have been declared compliant at the end of the analysis of administrative documents and the technical proposal and whose sample financial bid contained in envelope C shall

have been transmitted as indicated above, shall be evaluated according to the following criteria:

$$NM = MMd \times 100 / MS$$

NM = Mark relating to the amount of the tenderer's financial offer;

MMd = Lowest bid assessed amount;

MS = Tenderer's assessed amount.

The technical mark and the financial mark shall be weighted to obtain the final mark *N* (technico-financial mark) based on the following formula:

$$N = [(70 \times \text{Technical Mark}) + (30 \times \text{Financial Mark})] / 100$$

15. Tender validity

Tenderers shall be bound by their tenders for a period of 120 days with effect from the tender submission deadline.

16. Contract award:

The Project Owner shall award the contract to the tenderer with the lowest bid, the one that obtained the highest final mark, deemed substantially in conformity with Tender Documents.

17. Further information

Further information may be obtained during working hours at the Department of Contracts, Tenders Unit, situated on the ground floor of KEANO Building, located behind the building hosting the Special Taxation Registration Unit (paved entrance) in the Mvog Ada neighbourhood. Tel: (222 22 92 34) or at the Sub-Department of Airport, Port and Waterway Infrastructures located at the Regional Delegation of Public Works for the Centre, DGET Building, 2nd floor. Tel: (237) 222 235 669.

Yaounde, 09 DEC 2019



Emmanuel NGANOU D.